

## Junior Accounting Controller

### About DigiPlex

DigiPlex designs, builds and operates sustainable and secure data centres in the Nordics with locations in Oslo, Stockholm and Copenhagen. DigiPlex is carrier-neutral and offers connectivity to all major Cloud and Network Service Providers. DigiPlex offers best-in-class services with the highest possible availability and is trusted by public and private customers alike – including security sensitive organisations such as government and financial institutions with mission-critical applications. DigiPlex's five data centres are powered by electricity produced from 100% sustainable sources and the company has won several awards for its many energy efficient innovations and sustainability initiatives. [www.digiplex.com](http://www.digiplex.com)

### Junior Accounting Controller

Both the data centre industry and DigiPlex are growing rapidly, and we are now hiring a Junior Accounting Controller to our Finance team. As part of the Finance team, you will have the opportunity to work across borders in the Nordic region, reporting to Head of Group Accounting. In order to succeed in this role, you need to be structured, analytical and exact. Furthermore, you must be a team player at the same time as being self-driven. You need to thrive in an international environment characterised by a various number of tasks and challenges.

#### Responsibilities and Tasks

- Registration of journals
- Incoming invoices: distribution to correct approvers – attachment of POs – follow up – booking of approved invoices
- Contact with suppliers
- Participation in periodic close (month/quarter/year)
- Balance sheet reconciliation
- Reporting – participation and back-up for others
- Back-up for assigned tasks
- Ad hoc tasks

#### Qualifications

- College or University degree in Accounting, Business or other Finance related subject
- Experience from relevant position in Norway, preferably from an international company
- Motivation to learn and develop within the field
- High interest in IT and system development to improve finance and accounting processes and reporting
- Structured and exact, high attention to detail
- Ability to work under pressure and respect deadlines
- Ability to deal with demanding customers and suppliers
- Good written and oral communication skills in Norwegian and English

#### Personal characteristics

- Dedicated, flexible and adaptable with a “can-do” attitude;
- Ability to work under pressure and on own initiative
- Organized and methodical
- Self-driven, always looking for ways to improve
- Solution-oriented
- Excellent communication and team working skills
- High social competence

#### What we offer

For the right person we offer a versatile position in a high growth company. You will join an inspiring and highly skilled finance team characterised by engagement and professional expertise. The work environment is informal, while at the same time maintaining a strong and professional business focus. Working for DigiPlex gives you great career and development opportunities, and personal initiative is encouraged. We offer competitive terms and conditions, and are located at Ulven, in close proximity to public transport.